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## COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Thomas Joseph Mancinelli

Employing Office/Committee: Coons

Private Sponsor(s) (List all): CARE

Travel Date(s): April 16-23, 2017

Description/Title of Attached Forms: Private Sponsor Travel Certification Form (final version)

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission  
must be amended with the Office of Public Records in SH-232.

X 5/25/17  
(Date)

X Thomas J Mancinelli  
(Signature of Traveler)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):  
Cooperative for Assistance & Relief Everywhere, Inc. (CARE)
2. Description of the trip: To showcase the positive reach and scope of U.S. investments in programs that support development and women's empowerment in India and Nepal.
3. Dates of travel: April. 16 - April. 23, 2017
4. Place of travel: India and Nepal
5. Name and title of Senate invitees: See Addendum A
6. I *certify* that the trip fits one of the following categories:  
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
- OR -  
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
- AND -  
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
- AND -  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

CARE is host to the delegation and is responsible for logistics, content of the trip and post-trip follow up.

The Bill & Melinda Gates Foundation provided general support for this initiative as part of a broader grant, but played no role in organizing the trip and its participants.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

CARE is a leading humanitarian organization focused on combating global poverty. We place a special emphasis on women and girls because when they are equipped with the proper resources they help their families and communities escape poverty. CARE has operated in India since 1946 and Nepal since 1978.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

CARE hosts congressional trips as an educational opportunity to see development work firsthand.

Since 2009, we have hosted twenty-four trips with members of Congress and their staff.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

CARE International works in over 90 countries around the world implementing programming as well as promoting visibility on issues important to ending global poverty and leading advocacy toward local and international actors to prioritize poverty-combatting initiatives.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$4,500	\$1,339	\$511	Interpreters, Security, Insurance, Visas: \$1,213
<input type="checkbox"/> Actual Amounts	See Addendum D for all estimate details. +			

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip was arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The U.S. government is an important development partner in India and Nepal sharing an interest in sustainable programs to combat poverty and empower women and girls in India and Nepal.

19. Name and location of hotel or other lodging facility:

Taj Palace Dehli - New Dehli, India; Taj Palace Chennai - Chennai, India

Dwarika's Hotel - Kathmandu, Nepal

20. Reason(s) for selecting hotel or other lodging facility:

The hotels above offer western accommodations with ample security for the trip's activities.



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The U.S. Government per diem rate for lodging in Dehli is \$291/night, \$300/night in Chennai, and

\$166/night in Kathmandu. The U.S. Government per diem rates for meals is \$109/day in Dehli, \$111/day

in Chennai, and \$91/day in Kathmandu. Our costs are at these rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Members of Congress and spouses will fly business class to and from India and Nepal. Staffers will fly

coach to and from Nepal and India. The entire delegation, including members, spouses, and staffers, will

travel by charter plane (coach equivalent) for internal travel in India and Nepal. See addendum B-C.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

No entertainment will be provided on this trip.

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: CR

Name and Title: Robert Roche, Director, Learning Tours

Name of Organization: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)

Address: 1899 L Street, NW, Suite 500, Washington, DC 20036

Telephone Number: 202-550-6535

Fax Number: 202-296-8695

E-mail Address: roche@care.org

**Addendum A:**

Names and titles of ALL Senate invitees and explanation of why the individual was invited.

We invited Senators from each of the following committees to join the trip. These committees and offices hold a particular interest or relevance to the issue of U.S. foreign which will be the focus of the trip agenda.

Senate Foreign Relations Committee  
Senate Budget Committee  
Senate Agriculture Committee  
Senate Appropriations Committee  
Senate Leadership Offices

**Invited Senators**

- Christopher Coons (D-DE)
- Jeanne Shaheen (D-NH)
- Shelley Moore Capito (R-WV)
- Dick Durbin (D-IL)
- Lisa Murkowski (R-AK)
- Kirsten Gillibrand (D-NY)
- Joni Ernst (R-IA)
- Todd Young (R-IN)
- Ben Sasse (R-NE)
- Chris Murphy (D-CT)
- Tim Kaine (D-VA)
- Tammy Baldwin (D-WI)
- Jeff Merkley (D-OR)
- Cory Gardner (R-CO)
- Chris Van Hollen (D-MD)
- Marco Rubio (R-FL)
- Rob Portman (R-OH)
- Bill Cassidy (R-LA)
- Thom Tillis (R-NC)
- Dianne Feinstein (D-CA)
- Kamala Harris (D-CA)
- Mark Warner (D-VA)
- Maria Cantwell (D-WA)
- David Perdue (R-GA)
- Gary Peters (D-MI)
- Maggie Hassan (D-NH)
- Catherine Cortez Masto (D-NV)
- Angus King (I-ME)
- Johnny Isakson (R-GA)
- Mike Enzi (R-WY)
- Patrick Leahy (D-VT)

- Pat Roberts (R-KS)
- Cory Booker (D-NJ)
- Jeff Flake (R-AZ)
- John Boozman (R-AR)
- James Lankford (R-OK)
- Steve Daines (R-MT)
- Jerry Moran (R-KS)
- Roy Blunt (R-MO)
- Ben Cardin (D-MD)
- Lamar Alexander (R-TN)
- Dan Sullivan (R-AK)
- Roger Wicker (R-MS)
- Sherrod Brown (D-OH)
- Sheldon Whitehouse (D-RI)
- Robert Casey (D-PA)
- Al Franken (D-MN)
- John Cornyn (R-TX)
- Mazie Hirono (D-HI)
- Debbie Stabenow (D-MI)

#### Invited Staff

- Tom Mancinelli, Legislative Assistant – Senator Chris Coons (D-DE)
- Alyene Senger, Policy Analyst – Senate Republican Policy Committee
- Thomas P. Hawkins, National Security Advisor – Senator Mitch McConnell (R-KY)
- Matt Rimkunas, Legislative Director – Senator Lindsey Graham (R-SC)
- Beth Jafari, Chief of Staff – Senator John Cornyn (R-TX)
- Christopher M. Tuttle, Policy Director – Senate Committee on Foreign Relations, Majority Staff

**Addendum B:**

**Cities of Departure:**

**Sunday, April 16, 2017:**

**6:35pm – Depart Washington, DC (AC #7617)**

**7:59pm – Arrive in Toronto**

**10:00pm – Depart Toronto (AC #70)**

**Monday, April 17, 2017:**

**9:20pm – Arrive New Delhi, India**

**Saturday, April 22, 2017:**

**7:20pm – Depart Kathmandu, Nepal (FZ #576)**

**10:20pm – Arrive Dubai**

**Sunday, April 23, 2017:**

**2:20am – Depart Dubai (EK 231)**

**8:40am – Arrive Washington, DC**

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**Addendum C:**

On April 20, 2017, the delegation will travel on a chartered flight from New Dehli to Chennai, India and on April 21, 2017 the delegation will travel from Chennai to Kathmandu, Nepal.

Due to our schedule and limited flight options between different cities within India and from India to Nepal, we have selected a charter plane lead by the United Nations Humanitarian Air Service (UNHAS). The cost of the charter plane is expected to be \$1,500 per person. The Airline Operating Certificate (AOC) is forthcoming.

**Addendum D:**

- Transportation Estimation per person - \$4,500
  - Flight estimation: \$2,000
  - Vehicles: \$1,000
  - Charter flight: \$1,500
- Lodging Estimation per person – \$1,339
  - \$166 per night x 1 night (Kathmandu, Nepal) = \$166
  - \$291 per night x 3 nights (New Dehli, India) = \$873
  - \$300 per night x 1 night (Chennai, India) = \$300
- Meals Estimation per person - \$511
  - \$91 (USG M&I per diem for Kathmandu) x 2 days = \$182
  - \$109 (USG M&I per diem for New Dehli) x 2 days = \$218
  - \$111 (USG M&I per diem for Chennai) x 1 day = \$111
- Other Expenses Estimation per person - \$1,213
  - Visa - \$423
    - India - \$319
    - Nepal - \$104
  - Security - \$590
  - Interpreter - \$100
  - Insurance - \$100